



**IRVINGTON**  
UNION FREE SCHOOL DISTRICT

# 2022-23 Budget Development

Budgetary Climate  
&  
Operations and Finance

February 8, 2022



# Vision for Tomorrow

Our vision is to be an ever stronger district:

- supporting each student's academic and social emotional growth with continually improving programs
- in safe, well-maintained, flexible learning facilities
- in which our staff is supported with consistent, high-quality professional development and fair contracts
- and our fiscal health is sustainable because
  - budgets meet the tax cap guidelines
  - occasional tax neutral capital bonds are approved
  - and IUFSB is able to withstand occasional challenges
    - by controlling expenses
    - maintaining strong reserves

All while being mindful of the tax rate



# Vision for Tomorrow

## Guiding our work are our Strategic Objectives:

To achieve its mission and vision, and to provide for the future of its students, the Irvington Union Free School District will:

1. Provide students with a rigorous, comprehensive, enriched and diversified curricula that will prepare students to achieve their personal best, and will integrate technology in their learning.
2. Encourage innovation, creativity and risk taking to inspire a dynamic learning environment.
3. Foster the social and emotional growth of all students and promote a culture where students are active participants in society.
4. Support educators through targeted professional learning and opportunities for collaboration.
5. Strengthen local connections to and ownership of our schools.
6. Ensure the fiscal health of the District and provide for a high quality learning environment.

**The Strategic Objectives will underpin all budgetary recommendations**



# Aligning the Vision & Budget

As the District plans for the future, our fiscal initiatives will align with our Strategic Objectives.

Even when faced with fiscal challenges, we will continue to focus on the District's priorities.



# Navigating Challenges

- National and State political and economic landscape
  - inflation, interest rate environment
- Challenges from COVID-19
- State Aid Landscape
- Tax levy cap formula – CPI limit does not reflect economic reality, wage growth
- Unpredictable Tax certioraris and timing of refund payments
- Changes in enrollment and student needs including Special Education needs
  - Out-of-District Tuition
  - New Enrollment
  - Least restrictive environment
- Contractual obligations beyond our immediate control - such as pension contributions, health insurance costs, BOCES fees
- Government continues to issue mandates without financial relief
  - K-12 Guidance; ENL; ESSA



# Politics Impacting Education & Local Control

## Foundation Aid History – Lost Aid if formula ran

	<u>Formula Aid *</u>	<u>Paid</u>	<u>% Paid</u>	<u>Lost Aid</u>
<b>2007-8</b>	2,096,946	1,425,614	68%	671,332
<b>2008-9</b>	2,217,651	1,617,732	73%	599,919
<b>2009-10</b>	2,212,455	1,623,313	73%	589,142
<b>2010-11</b>	2,207,077	1,623,313	74%	583,764
<b>2011-12</b>	2,284,381	1,623,313	71%	661,068
<b>2012-13</b>	2,304,582	1,634,796	71%	669,786
<b>2013-14</b>	2,618,934	1,639,734	63%	979,200
<b>2014-15</b>	2,835,508	1,691,271	60%	1,144,237
<b>2015-16</b>	2,714,064	1,701,296	63%	1,012,768
<b>2016-17</b>	2,866,772	1,701,296	59%	1,165,476
<b>2017-18</b>	2,791,496	1,754,388	63%	1,037,108
<b>2018-19</b>	3,077,283	1,822,854	59%	1,254,429
<b>2019-20</b>	2,989,642	1,844,356	62%	1,145,286
<b>2020-21</b>	<u>2,740,299</u>	<u>1,843,895</u>	<u>67%</u>	<u>896,404</u>
	35,957,090	23,547,171	65%	12,409,919

\* The amount of aid the District should receive based on the full Phase-In Level



# Politics Impacting Education & Local Control

## Foundation Aid Good News!

	Foundation Aid Received	Increase Amount
<b>2018-19</b>	1,822,854	68,466
<b>2019-20</b>	1,844,356	21,502
<b>2020-21</b>	1,843,895	(461)
<b>2021-22</b>	2,099,529	255,634
<b>2022-23 *</b>	2,786,213	686,684
<b>* Per Governor Run 1/18/22</b>		



# State Aid Preview

Aid Category	21-22 Budget	21-22 FYF	Governor Run 1/18/22	22-23 Budget Estimate	Budget Increase
Foundation Aid	2,108,926	2,099,529	2,786,213	2,786,213	677,287
Local Share Deduct	(96,808)	(34,328)	-	(34,328)	62,480
Building Aid	783,785	795,385	822,293	822,293	38,508
Transportation Aid	338,268	408,263	634,394	410,000	71,732
High Cost Aid	222,116	193,244	304,360	304,360	82,244
Instructional Materials Aid	153,536	152,528	157,464	157,464	3,928
BOCES Aid	473,403	604,343	524,284	524,284	50,881
CRP Aid	81,870	56,448	-	-	(81,870)
<b>Total State Aid</b>	<b>3,983,226</b>	<b>4,218,964</b>	<b>5,229,008</b>	<b>4,970,286</b>	<b>987,060</b>





# Tax Cap Preview

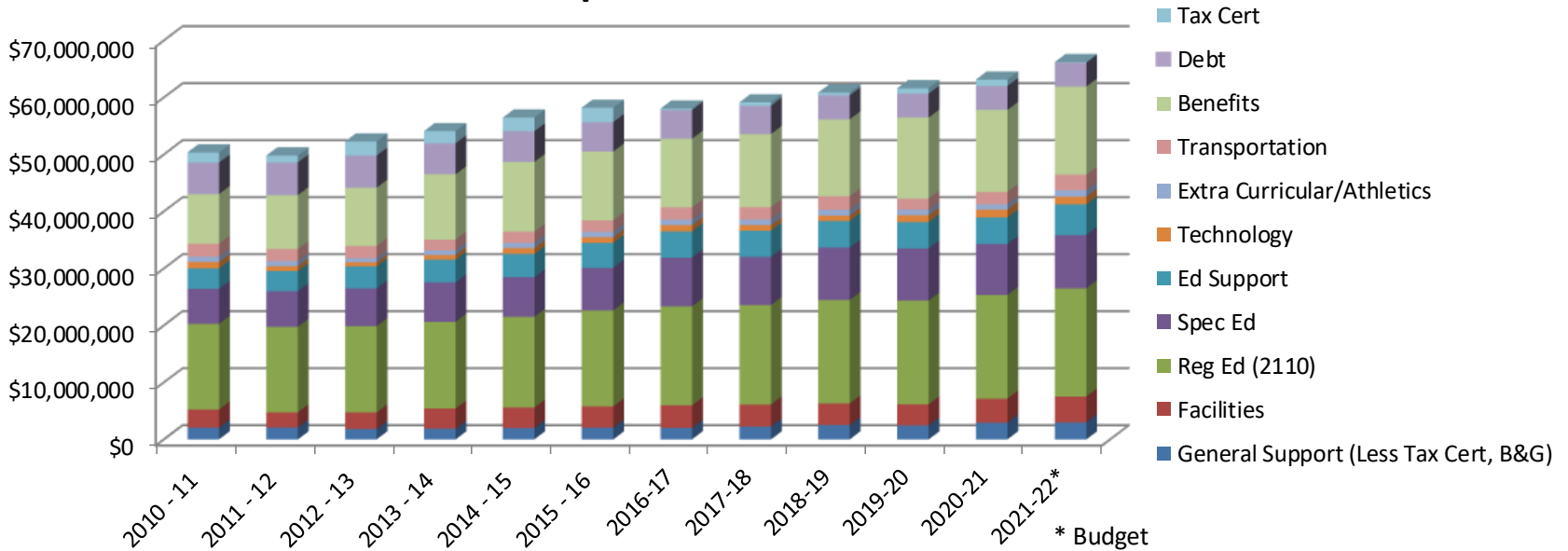
Tax Cap Formula		2022-23
Prior Year Tax Levy		\$59,949,970
Assessment Growth Factor		1.0011
Adjusted Prior Year Tax Levy		\$60,015,915
+ PILOTS (Base year)		\$ -
- Exemptions (Base year)		\$ 2,892,408
Subtotal		\$57,123,507
x CPI or 2%		1.0200
- PILOTS (Ensuing year)		\$ -
+ Carryover		\$ -
+ Exemptions (Ensuing year)		\$ 2,761,507
= Allowable Tax Levy for Next Year		\$61,027,484
Allowable Tax Levy Increase Within Tax Cap		1.80%
Net Increase		\$ 1,077,514



# IUFSD Recent Budget History

So where have we been?

## General Fund Expenditures





# Irvington School Budget Trends

<b>YEAR</b>	<b>BUDGET</b>	<b>% BUDGET INCREASE</b>	<b>TAX RATE per M</b>	<b>INCREASE</b>
2011-12	\$50,324,892	0.91%	\$592.19	3.54%
2012-13	\$51,156,000	1.65%	\$613.84	3.66%
2013-14	\$54,070,000	5.70%	\$645.81	5.21%
2014-15	\$56,294,000	4.11%	\$665.35	3.03%
2015-16	\$57,664,000	2.43%	\$690.14	3.73%
2016-17	\$58,330,000	1.15%	\$698.78	1.25%
2017-18	\$59,100,494	1.32%	\$19.13	n/a *
2018-19	\$61,348,175	3.80%	\$19.42	1.51%
2019-20	\$62,953,554	2.62%	\$19.45	0.14%
2020-21	\$64,556,500	2.55%	\$20.10	3.37%
2021-22	\$66,361,700	2.80%	\$20.81	3.53%
* Due to change to full valuation				



# Demystifying the Fund Balance

- **What is the fund balance?**
  - End of year difference between expenses & revenue is transferred to fund balance or reserves where appropriate
  - State allows and recommends 4% of budget to be retained by school districts
- **How is it used?**
  - To cover emergency (unbudgeted) necessities
  - Used for cash flow from July 1 until October (when District receives tax revenue) to pay bills and salaries; reduces interest expense by not needing to borrow via a Tax Anticipation Note (TAN)
- **What are the ramifications for using it?**
  - Not a sustainable source to balance budgets
  - Could lower bond rating, resulting in higher interest rates
  - District could receive “Fiscal Stress” designation from NYS



# Fund Balance and Reserves

Reserves are designated for specific purposes and thus take stress off the annual budget when those expenses increase in any given period. If a need for these reserves no longer exists, the funds may be reassigned or put to use toward an annual budget.

<b>Reserve Fund Balances</b>		<b>June 2021</b>	
Undesignated		2,654,469	
Reserves for Encumbrances		214,305	
Appropriated for Revenue		422,500	
Tax Certiorari		3,369,291	
Employee Benefit Liability		421,668	
Worker Compensation		800,062	
Capital		766,462	
ERS/TRS Retirement Contribution		550,691	
<b>Total</b>		<b>9,199,448</b>	



# Budget Process

December	Identification of needs
January-February	Analysis; State budget data released
<b>February 8, 2022</b>	<b>Operations and Finance</b>
March 8, 2022	Curriculum and Instruction
March 22, 2022	Proposed Budget
April 5, 2022	Budget Discussion/Adjustments
April 19, 2022	Budget Adoption
May 3, 2022	Official Budget Hearing
May 17, 2022	Budget Vote & Trustee Election

## Responsibility of the Board

- **The Board must:**
  - Determine budgetary ceiling - responsible growth
  - Determine if we should change fund balance appropriation level
  - Maintain a sustainable financial future
- **Critical discussions:**
  - Each of the upcoming meetings are important
  - Board to provide Administration with budget direction



**IRVINGTON**  
UNION FREE SCHOOL DISTRICT

# Operations & Finance Budget



# Budget Development Focus

This budget presentation will focus primarily on the following Strategic Objective:

*#6 - “Ensure the fiscal health of the District and provide for a high quality learning environment.”*

Therefore, we will:

- Develop a fiscally responsible budget that is mindful of the impact of the school budget on the *entire* school community
- Outline needs for our facilities
- Define future needs
- Invest in our infrastructure





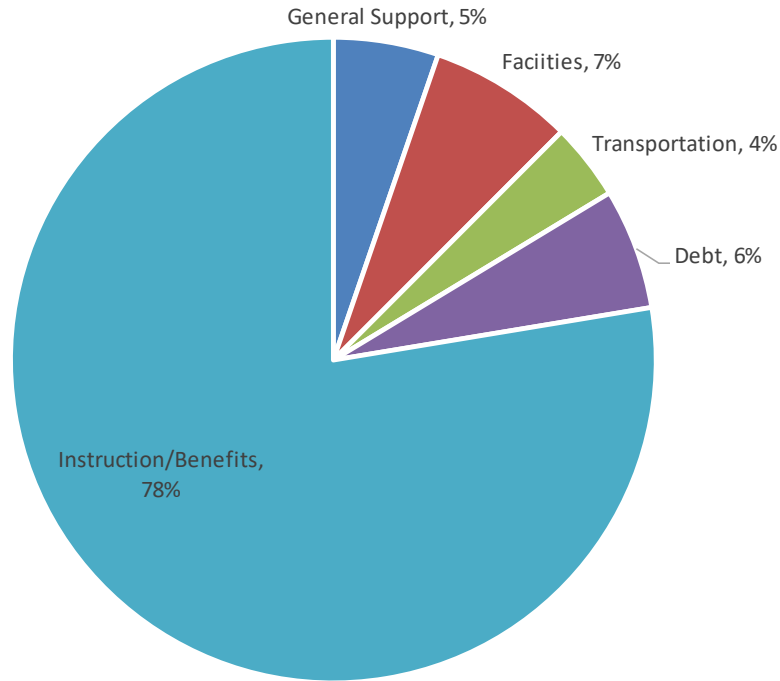
# Business and Operations

The Business and Operations component of the budget includes:

- Board of Education
  - Costs of Board, District Clerk, District Meeting (Budget Votes)
- Chief School Administrator
  - Superintendent, Secretary to Superintendent, Office Expenses
- Finance
  - Assistant Superintendent for Business & Operations, Purchasing, Treasurer, Payroll, Benefits, Accounts Payable and Receivable, Facility Use Scheduling, Auditing, Food Service account reconciliation
- Legal, Human Resources, Public Information, Central Printing & Mailing
  - Hiring and staff management, Website hosting, Communications to the public
- Facilities and Operations
- Central Data Processing (Administrative/Infrastructure Technology)
- Special Items
  - Insurance, BOCES Admin/Capital, Sewer Tax, Tax Certiorari refunds
- Transportation
- Debt Service
- Transfer to Other Funds



# Business and Operations



For 2022-23, General Support, not including Facilities, comprises 5% of our current budget. Facilities is 7% and Transportation is 4%. Finally Debt obligations comprised 6%.

The combined push ahead budget for these areas is currently \$15,182,583.



# Year-to-Year Budget Variances

Without any new initiatives, the following budget variances will occur:

- Salaries
- Facilities
  - Equipment needs
  - Ongoing maintenance
- BOCES
  - Cost of Services, Administrative Charge
- Technology Infrastructure Equipment/Bandwidth
- Special Education tuitions to meet needs of student population
- Insurance costs
- Transportation CPI factor and contract changes
  - Special Ed and private school transportation population constantly changes
- Debt Service – per actual schedule of amounts due



# Summary of New Considerations

Consideration	Amount	Primary Strategic Plan Objective	Rationale
Facility Vehicles – Maintenance Van	\$31,000	Ensure the fiscal health of the District and provide for a high quality learning environment	Will make the Maintenance Department more efficient and the District will be able to do more in-house maintenance
Additional Custodian	\$48,000 Plus benefits	Ensure the fiscal health of the District and provide for a high quality learning environment	Currently, overtime is heavily relied on to meet needs and cover absences. A floating custodian would reduce overtime by approximately \$40,000 in the push-ahead budget and result in better scheduling



# Proposed Board of Education/ Superintendent Budget

	2021-22 BUDGET	2022-23 PROPOSED BUDGET	Variance	Variance %
Board of Education	\$51,570	\$52,275	\$705	1.4%
District Clerk	\$55,250	\$80,900	\$25,650	46.4%
District Meeting	\$27,750	\$28,950	\$1,200	4.3%
Office of Chief School Administrator	\$379,736	\$387,045	\$7,309	1.9%
<b>Total Board of Education/CSA</b>	<b>\$514,306</b>	<b>\$549,170</b>	<b>\$34,864</b>	<b>6.8%</b>

Key Push Ahead Variances:  
District Clerk now full time position

New Considerations:  
None



# Proposed Finance Budget

	2021-22 BUDGET	2022-23 PROPOSED BUDGET	Variance	Variance %
Salaries	\$452,786	\$497,464	\$44,678	9.9%
Equipment, Supplies, Contractual	\$65,347	\$65,000	(\$347)	-0.5%
BOCES - Financial Software	\$79,765	\$86,000	\$6,235	7.8%
Auditing	\$76,700	\$77,900	\$1,200	1.6%
<b>Total Finance</b>	<b>\$674,598</b>	<b>\$726,364</b>	<b>\$51,766</b>	<b>7.7%</b>

Key Push Ahead Variances:

- ❖ Salary increase from additional duties of Treasurer to School Business Administrator
- ❖ BOCES increase reflects shifting E-rate consultant contract to BOCES to realize aid

New Considerations:

None



# Human Resources, Legal, Public Info, Messenger, Mailing Proposed Budget

	2021-22 BUDGET	2022-23 PROPOSED BUDGET	Variance	Variance %
Legal	\$356,500	\$412,750	\$56,250	15.8%
Human Resources	\$126,472	\$145,901	\$19,429	15.4%
Public Information	\$80,450	\$87,400	\$6,950	8.6%
Messenger/Mailing	\$44,360	\$45,860	\$1,500	3.4%
<b>Total</b>	<b>\$607,782</b>	<b>\$691,911</b>	<b>\$84,129</b>	<b>13.8%</b>

Key Push Ahead Variances:

- ❖ Recode of Emergency Alert Service to Public Information
- ❖ Addition of Zoom Subscription and Technology Equity Survey
- ❖ Annual school quality survey was not in 20-21 Budget due to 19-20 carryover
- ❖ Addition of Employee Assistance Program

New Considerations:

None



# Facilities Operations & Maintenance Proposed Budget

## Facilities Push Ahead Budget

- Each year, Facilities Equipment and Building Repair & Improvement projects are budgeted starting from \$0 based on identified needs on a priority level.
- Not all items are included in the proposed budget. Some can wait for a future year.
- The capital project is addressing many of the very costly improvements we have identified over the years.
- All needs remain on the “To- Do” list and are monitored!
- Supplies include an increased investment in electric grounds maintenance equipment.





# Facilities Operations & Maintenance Proposed Budget

	2021-22 BUDGET	2022-23 PROPOSED BUDGET	Variance	Variance %
Salaries	\$2,254,543	\$2,416,851	\$162,308	7.2%
Equipment	\$66,325	\$113,000	\$46,675	70.4%
Contractual	\$393,270	\$406,200	\$12,930	3.3%
Supplies	\$249,500	\$286,550	\$37,050	14.8%
Security	\$312,042	\$335,000	\$22,958	7.4%
Utilities	\$950,104	\$1,032,004	\$81,900	8.6%
BOCES	\$120,900	\$125,850	\$4,950	4.1%
Building Repair/ Projects	\$207,526	\$263,530	\$56,004	27.0%
<b>Total</b>	<b>\$4,554,210</b>	<b>\$4,978,985</b>	<b>\$424,775</b>	<b>9.3%</b>

## Push Ahead Variances

- ❖ Salaries reflect use of overtime
- ❖ Contractual: vehicle maintenance, elevator and boiler inspections, electrical, plumbing, HVAC maintenance
- ❖ Security services rebid expected
- ❖ Supplies include continued use of BioProtect, camera replacements, materials for in house projects
- ❖ See next slide for list of Building Projects

## New Considerations:

- ❖ Facilities vehicle
- ❖ Floating custodian



# Facilities Operations & Maintenance Proposed Budget

## Facilities Push Ahead Budget

Building Maintenance and Improvements projects include:

- Playground mulch addition (Dows/MSS)
- Addition of bottle fillers (all schools)
- Replacement of exterior auditorium doors and repair exterior stairwell (MSS)
- Replacement of auditorium floor (MSS)
- Replacement of window shades (MS)
- Replace floor tile in A & B wings (MS)
- Campus Gym floor refinish and additional striping (MS, HS)
- Installation of electrical outlets (all schools)
- Painting projects (all schools)



# Central Data Processing Proposed Budget

	2021-22 BUDGET	2022-23 PROPOSED BUDGET	Variance	Variance %
Equipment	\$53,000	\$95,000	\$42,000	79.2%
Contractual	\$349,915	\$521,352	\$171,437	49.0%
Supplies	\$79,468	\$1,000	(\$78,468)	100.0%
BOCES	\$140,313	\$143,907	\$3,594	2.6%
<b>Total</b>	<b>\$622,696</b>	<b>\$761,259</b>	<b>\$138,563</b>	<b>22.3%</b>

### Push Ahead Variances

- ❖ Equipment and supplies includes 10 switches, one firewall and battery backups. 40% will be reimbursed through E-rate
- ❖ Contractual includes additional cost of network maintenance, cyber protection and network software

### New Considerations:

None



# Special Items Proposed Budget

	2021-22 BUDGET	2022-23 PROPOSED BUDGET	Variance	Variance %
Insurance	\$205,000	\$230,000	\$25,000	12.2%
Sewer Tax	\$60,000	\$60,000	\$0	0.0%
Refund of Property Tax	\$75,000	\$75,000	\$0	0.0%
BOCES Admin/Capital Charges	\$300,278	\$307,504	\$7,226	2.4%
<b>Total</b>	<b>\$640,278</b>	<b>\$672,504</b>	<b>\$32,226</b>	<b>5.0%</b>

Push Ahead Variances

- ❖ Insurance costs increases due to Child Victims Act, cyber attacks

New Considerations:

None



# Transportation Proposed Budget

	2021-22 BUDGET	2022-23 PROPOSED BUDGET	Variance	Variance %
Transportation Coordination	\$168,485	\$173,985	\$5,500	3.3%
In District Bus Routes	\$855,000	\$1,001,375	\$146,375	17.1%
Private Schools/ Special Education	\$1,407,000	\$1,173,565	(\$233,435)	-16.6%
Field Trips/Athletics	\$274,000	\$258,700	(\$15,300)	-5.6%
<b>Total</b>	<b>\$2,704,485</b>	<b>\$2,607,625</b>	<b>(\$96,860)</b>	<b>-3.6%</b>

Push Ahead Variances:

- ❖ Budget from 21-22 provided for large increases, however, bids were favorable
- ❖ Increased fuel costs

New Considerations:

None



# Other Fiscal: Debt Service, Inter-fund Transfers

	2021-22 BUDGET	2022-23 PROPOSED BUDGET	Variance	Variance %
Debt Service	\$4,193,957	\$4,103,763	(\$90,194)	-2.2%
Interfund Transfers Special Aid	\$70,000	\$70,000	\$0	0.0%
Interfund Transfer - Capital Fund	\$100,000	\$100,000	\$0	0.0%
<b>Total</b>	<b>\$4,363,957</b>	<b>\$4,273,763</b>	<b>(\$90,194)</b>	<b>-2.1%</b>

### Push Ahead Variances

- ❖ Favorable bond rates for new capital bond
- ❖ Transfer to Special Aid is for Extended School Year programs for special education students

### New Consideration:

None



# Budget Summary

DESCRIPTION	2021-22 APPROVED BUDGET	2022-23 PUSH AHEAD BUDGET	VARIANCE	%	NEW BUDGET CONSIDERATIONS	2022-23 PROPOSED BUDGET	VARIANCE	%
Board of Education	134,570	162,125	27,555	20.5%	-	162,125	27,555	20.5%
Chief School Admin.	379,736	387,045	7,309	1.9%	0	387,045	7,309	1.9%
Finance	674,598	726,364	51,766	7.7%	-	726,364	51,766	7.7%
Legal/Personnel/Public Info	563,422	646,051	82,629	14.7%	0	646,051	82,629	14.7%
Operation & Maint	4,554,210	4,899,985	345,775	7.6%	79,000	4,978,985	424,775	9.3%
Messenger/Mailing	44,360	45,860	1,500	3.4%	0	45,860	1,500	3.4%
Central Data Processing	622,696	761,259	138,563	22.3%	-	761,259	138,563	22.3%
Special Items	640,278	672,504	32,226	5.0%	0	672,504	32,226	5.0%
Transportation	2,704,485	2,607,625	(96,860)	-3.6%	-	2,607,625	(96,860)	-3.6%
Debt Service	4,193,957	4,103,763	(90,194)	-2.2%	0	4,103,763	(90,194)	-2.2%
Interfund Transfers	170,000	170,000	-	0.0%	-	170,000	-	0.0%
<b>TOTAL BUDGET</b>	<b>14,682,312</b>	<b>15,182,581</b>	<b>500,270</b>	<b>3.4%</b>	<b>79,000</b>	<b>15,261,581</b>	<b>579,270</b>	<b>3.9%</b>



# Recap of Proposals

## The proposals discussed tonight:

- Align with our Strategic Goals
- Demonstrate how facility and maintenance relate to student learning experiences
- Represent our commitment to maintaining our facilities
- Address important infrastructure needs
- Address health concerns cited by staff, community
- Will be under consideration and will be modified throughout the budget process as the balance of the budget remains in development





# Future Budget Discussions

Date*	Meeting Topic
Tuesday March 8	BOE meeting - Budget presentation on curriculum, technology, athletics, special education/pupil personnel services
Tuesday, March 22	BOE meeting – Superintendent’s Proposed 2021-22 Budget and revenue presentation
Tuesday, April 5	BOE meeting – Budget Discussion & Revision
Tuesday, April 19	BOE meeting - Budget Adoption
Tuesday, May 3	BOE Budget Hearing followed by regular meeting
Tuesday, May 17	Annual Meeting - <b>BUDGETVOTE</b>

\* Additional Forums to be announced



# Discussion

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